



# Example of Store Supervisor Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our innovative and growing company is searching for experienced candidates for the position of store supervisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for store supervisor

- Under the direction of the Store Manager, ensure store payroll optimizes business results
- Maximize resources (labor, space and equipment)
- Improve key functions (receiving, storage, order selection, packaging, shipping, maintenance, health and safety)
- Select appropriate storage and handling equipment
- Simplify work methods and reduce cycles
- Maintain a high standard in material control
- Define objectives, measures and performance reports
- Establish a process of periodic verification of operations (audit)
- Lead change and continuous improvement initiatives, allocate resources and monitor projects
- Using LEAN / Six Sigma tools and critical thinking skills to deliver strong, innovative business solutions that contribute to the success of the organization

## Qualifications for store supervisor

- Continuously have a professional, smart and well-groomed appearance according to the national dress code
- Excellent communication skills (clear, concise, understandable)
- Take ownership and responsibility for appointed tasks

- Comfortable with basic math skills